

# Aircraft Parking Request Procedures

- All Diversions (leased/non-leased space)
  - Scheduled aircraft (non-leased space)

**All inbound diversions must be reported to RIC Airport Operations whether they will be parking at a leased gate, non-leased gate, or hardstand parking spot.** Parking requests outside of a leasehold must also be coordinated with Airport Operations. The information contained in Appendix E details current airline gate lease status and hardstand parking positions on various ramps. This information is subject to change due to factors like new and changed lease obligations, construction, maintenance, emergencies, and VIP operations.

Parking requests should be made using the [GoApron Tenant Portal](#). Contact Airport Operations for a login or emergency requests.

## Airport Operations numbers:

OFFICE	(804) 226-8590
DUTY CELL	(804) 221-6694
24/7 COMM	(804) 226-0001



**APPENDIX E – Gate Lease Status and Hardstand Parking Information. RIC LEASED GATES AND RON PARKING – EFFECTIVE 6/10/2024\***

1. Based on current configuration / gate analysis – subject to change

Gate Number	Leased to	Hours	Max. Wingspan <sup>1</sup>
A-1			85 ft. (E-175)
A-2	JetBlue	RON 19:00 - 07:00	85 ft. (E-175)
A-3			85 ft. (E-175)
A-4	JetBlue	Continuous	118 ft. (B-737, A-320)
A-5			85 ft. (E-175)
A-6	American	RON 19:00 - 07:00	118 ft. (B-737, A-320)
A-8	American	Continuous	118 ft. (B-737, A-320)
A-10	American	Continuous	118 ft. (B-737, A-320)
A-11	Breeze	Per use	118 ft. (B-737, A-320)
A-12	American	Continuous	118 ft. (B-737, A-320)
A-13	Allegiant	Per use	118 ft. (B-737, A-320)
A-14	American	Continuous	118 ft. (B-737, A-320)
A-15	Breeze/Sun Country	Per use	125 ft. (B-757)
A-16	American	RON 19:00 - 07:00	200 ft. (B-777)
Gate Number	Leased to	Hours	Max. Wingspan <sup>1</sup>
B-1	United	Continuous	118 ft. (B-737, A-320)
B-2	United	RON 19:00 - 07:00	85 ft. (E-175)
B-3	United	Continuous	118 ft. (B-737, A-320)
B-4	United	Continuous	118 ft. (B-737, A-320)
B-5	Delta	RON 19:00 - 07:00	118 ft. (B-737, A-320)
B-6	Delta	RON 19:00 - 07:00	118 ft. (B-737, A-320)
B-7	Spirit	Continuous	118 ft. (B-737, A-320)
B-9	Southwest	Continuous	118 ft. (B-737, A-320)
B-10	Delta	Continuous	118 ft. (B-737, A-320)
B-11	Delta	RON 19:00 - 07:00	125 ft. (B-757)
B-12	Delta	Continuous	118 ft. (B-737, A-320)
B-13	Delta	RON 19:00 - 07:00	118 ft. (B-737, A-320)
B-14	Delta	Continuous	125 ft. (B-757)
B-15	Delta	RON 19:00 - 07:00	212 ft. (B-747)

**APPENDIX E**
**AIR CARRIER RAMP PARKING - SEE FIGURE 1a & 1b**

SPOT	AIRCRAFT GROUP SIZE	SPECIAL NOTES
D1	Group IV: 171 ft	May accommodate two regional jets parked nose to tail.
D2	Group IV: 171 ft	May accommodate two regional jets parked nose to tail.
D5	Group III: 118 ft.	May accommodate two regional jets parked nose to tail.

**CARGO RAMP PARKING – SEE FIGURE 2**

SPOT	AIRCRAFT GROUP SIZE	SPECIAL NOTES
C1	N/A	FEDEX GSE LEASE
C2	N/A	FEDEX GSE LEASE
C3	N/A	Pavement not suitable for aircraft operations.
C4	N/A	STRATAIR/AMAZON GSE LEASE
C5	Group III: 118 ft.	STRATAIR/AMAZON LEASE HOLD
C6	N/A	Currently unavailable due to ramp realignment.
C7	N/A	Currently unavailable due to ramp realignment.
C8	Group IV: 171 ft.	STRATAIR/AMAZON LEASE HOLD
C9	Group IV: 171 ft.	FEDEX LEASE HOLD
C10	Group IV: 171 ft.	FEDEX LEASE HOLD
C11	N/A	FEDEX GSE LEASE HOLD
C12	Group IV: 171 ft.	AVAILABLE (Note: leased Saturday mornings by UPS)
C13	Group IV: 171 ft.	UPS LEASE HOLD
C14	Group IV: 171 ft.	UPS LEASE HOLD

\*GREEN highlights indicate possible use for irregular ops (check for conditions)

**EAST RAMP #1 PARKING – SEE FIGURE 3a**

SPOT	AIRCRAFT GROUP SIZE	SPECIAL NOTES
E1A	Group IV: 171 ft.	DHL LEASE HOLD
E1B, E1C, E1D	Up to 3 Group IV: 171 ft parked adjacent or 2 Group V: 212 ft parked adjacent.	No markings on ramp. Ramp does not currently have lighting.

\*GREEN highlights indicate possible use for irregular ops (check for conditions)

**EAST RAMP #3 PARKING – SEE FIGURE 3b**

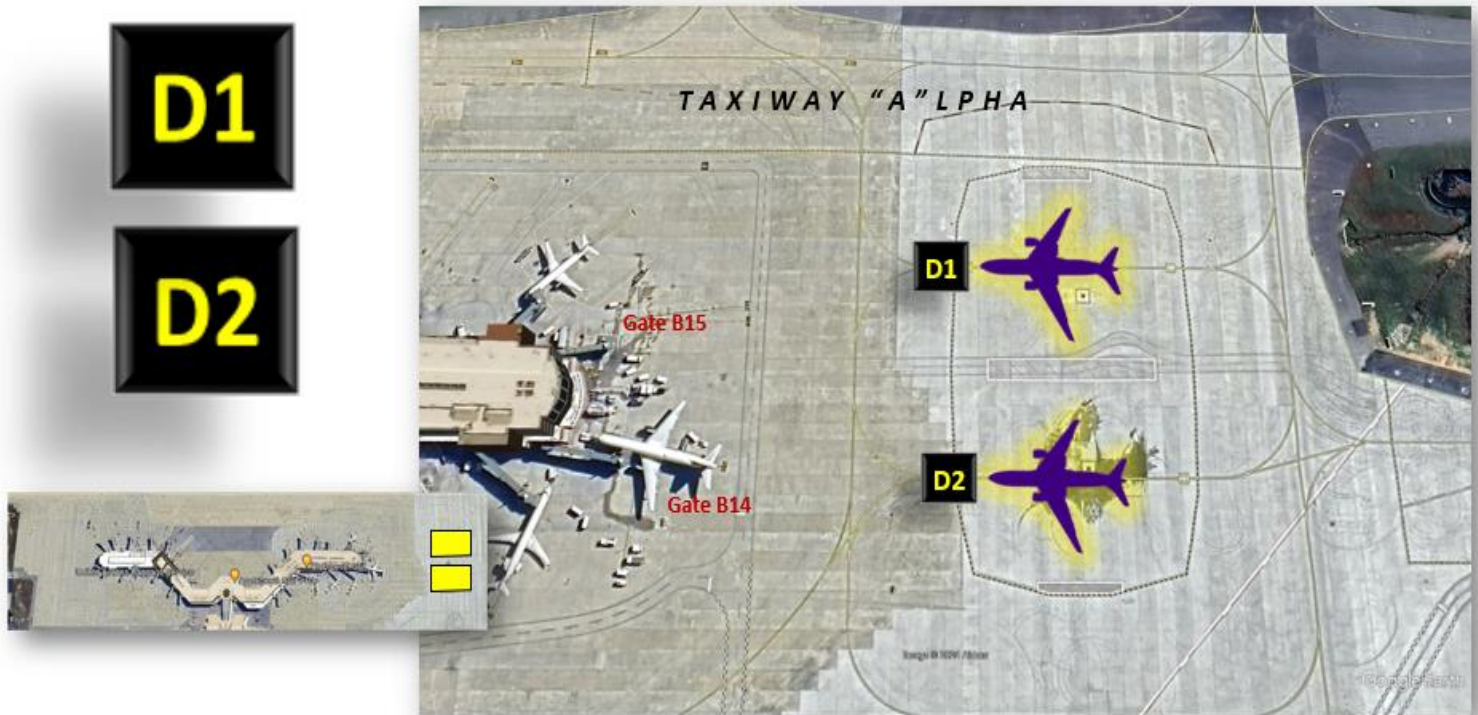
SPOT	AIRCRAFT GROUP SIZE	SPECIAL NOTES
E3	Group IV: 171 ft.	Ramp can accommodate multiple aircraft of varying sizes up to Group IV. Other tenants lease small portions of the ramp. Ramp access to and from taxiways must be maintained for tenants. No markings on ramp.

APPENDIX E

FIGURE 1a – AIR CARRIER RAMP (NORTH END – NEAR GATE 59)



FIGURE 1b – AIR CARRIER RAMP (SOUTH END – NEAR GATE 60)





**APPENDIX E**  
**FIGURE 2 – CARGO RAMP**





**APPENDIX E**

**FIGURE 3a – EAST RAMP #1** (see Airport Diagram next page for location – contact Airport OPS for escort)

NOTE: There are no t-stops or markings other than spot E1. Nose in parking requires push back. Aircraft may oriented using alternative methods if taxiways, taxi lanes and service road remains clear. There is currently no ramp lighting other than a portable light tower.



**FIGURE 3b – EAST RAMP #3** (see Airport Diagram next page for location – contact Airport OPS for escort)

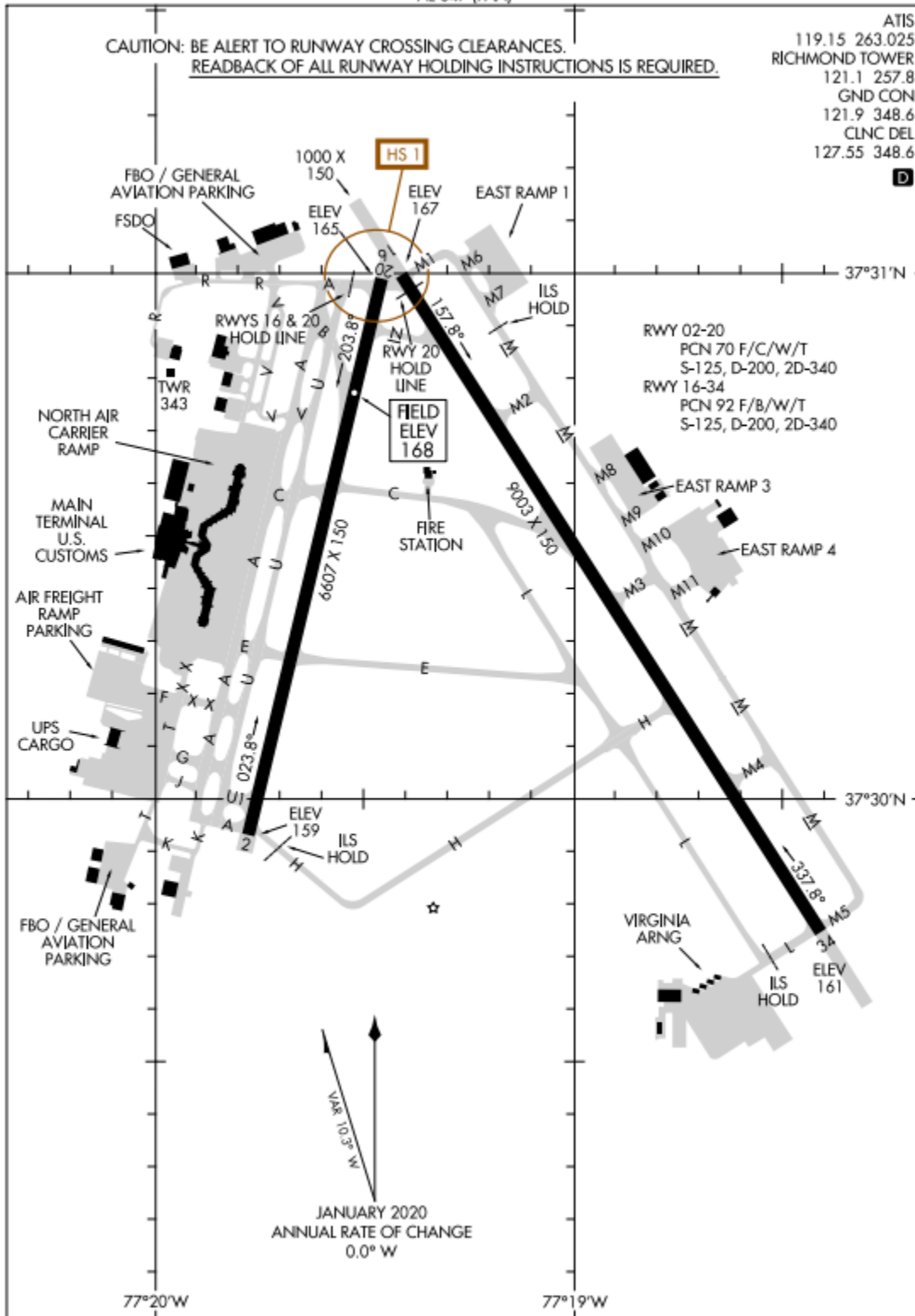




22251  
**AIRPORT DIAGRAM**

AL-347 (FAA)

**RICHMOND INTL (RIC)**  
RICHMOND, VIRGINIA



**AIRPORT DIAGRAM**  
22251

RICHMOND, VIRGINIA  
**RICHMOND INTL (RIC)**